



APPLICATION FOR ADMISSION
FIELD-BASED GRADUATE PROGRAM IN EDUCATION

Vermont Center
800-730-5542
www.actioneducation.com

Complete form and submit with checklist and \$40.00 (U.S.) application fee to the above address.

Please Print or Type

Full Legal Name (First, Middle, Last, Previous Last Name), Home Address (Box, Apt. or Street Name and Number, City, State, Zip), Home Telephone, E-Mail, Cell Phone, Birth Date (Month, Day, Year), Soc.Sec.#, Sex (Male, Female)

Employment:

Position, Employer Name, Address (Street Number Name, City, State, Zip)

Colleges Previously Attended:

Table with 3 columns: Name, City and State, Degree, Major and Year Received

Special Notes:

- All applicants must submit an official undergraduate transcript...
Students wishing to transfer up to 6 credit hours from another accredited graduate school must 1) meet the criteria outlined in the field-Based Graduate Program in Education Policy Handbook, and 2) submit an official transcript. All transfer credits are subject to the prior approval of the Academic Program Director.

About Your Application:

Which Program are you applying for? (M.Ed., C.A.S., C.P.S.), Which field-based site will you be attending?, Do you intend to apply for Financial Aid?, Do you receive professional development money from your employer?

Citizenship

Are you a citizen or permanent resident of the United States? (Yes, No), Country of Birth, If no, what is your country of citizenship?

Certification:

If accepted, I agree to abide by the rules and regulations of Southern New Hampshire University (SNHU) and to pay all expenses incurred by me there.

In consideration of the undertaking by SNHU to process this application for admission, the undersigned agrees that any information furnished to SNHU, at any time regardless of whether or not the candidate is accepted as a student at SNHU, including all information and materials of any kind received by SNHU from any source or prepared by anyone at his request, shall be completely confidential and shall not be disclosed to anyone, including the undersigned except that an authorized official of SNHU, may, for official purposes, disclose all or part thereof to such person as he may deem advisable.

Applicant's Signature, Date

**Southern New Hampshire University**  
**Vermont Center- Graduate Programs in Education**

463 Mountain View Drive – Suite 101  
Colchester, VT 05446  
800-730-5542  
www.actioneducation.com

**Office of Admissions**

**Graduate Application Process Checklist for Field-based Graduate Program in Education**

Student: \_\_\_\_\_ ID # \_\_\_\_\_

- Completed Application Form
- Application Fee of \$40.00  
(Please make check payable to Southern New Hampshire University)
- Official Transcript Showing Undergraduate Degree Awarded (for M.Ed of C.P.S.)  
(or) Official Transcript showing Graduate Degree Awarded (for C.A.S.)  
(Please check box to indicate that you have requested institution to send transcript directly to our office at the above address).  
  
Date Requested: \_\_\_\_\_
- Official Transcript for any Graduate Courses to be Considered for Transfer, with prior approval of Program Director (not applicable for C.A.S.).  
(This can be done at any time and is not required at the time of acceptance)
- Teaching Certificate or Evidence of Teaching Experience  
(Please enclose copy of Certificate or Contract)
- Access to a Teaching Situation
  - Classroom Teacher
  - District Educator
  - Day Care Center
  - Other: \_\_\_\_\_
- External Critique of Professional Educational Activities  
(Current Supervisory Evaluation or Three Letters of Reference)
- Successful Completion of ProFile Seminar (one credit); verified by transcript